



## NOTICE OF THE ANNUAL GENERAL MEETING

TO: Honorary Members  
Members of the Executive Council  
Member Clubs  
Associate Members  
Affiliate Members

FROM: Edwyn Wood, General Secretary

DATE: February 14<sup>th</sup>, 2020

**SUBJECT: Annual General Meeting 2020**

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Notice is hereby given of the Annual General Meeting of the Barbados Football Association (BFA) on **Sunday March 22, 2020 at 4:00 pm in the "Poinsettia" Lloyd Erskine Sandiford Centre, Two Mile Hill, St. Michael.**

### AGENDA

- a. Declaration that the Annual General Meeting has been convened and composed in compliance with the Statutes of the BFA;
- b. Verification of the composition of the Meeting and of the Board Members and Delegates entitled to vote
- c. Approval of the Agenda;
- d. The President's Address;
- e. The appointment of scrutineers;
- f. Suspension or expulsion of Members;
- g. The approval of the Minutes of the previous Annual General Meeting and the Minutes of any intervening Extraordinary General Meetings;
- h. Presentation and the approval of the Annual Report of Activities of the Association for the past year;
- i. Presentation and approval of the audited Accounts and Balance Sheet of the Association (Financial Report) for the past year;

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- j. The approval of the budget for the coming year
- k. The election of the Officers of the Association mentioned in Article 26 (ii) of the Statutes, in the following order:
  - The President;
  - The Senior Vice President;
  - The Junior Vice President;
  - Senior Assistant Secretary;
  - Junior Assistant Secretary;
  - The Treasurer;
  - Assistant Treasurer
- l. The election of five executive members;
- m. Admission of new members;
- n. The election of the External Auditor of the Association for the coming year;
- o. The consideration of any additions or alterations to the Statutes of the Association that may have been submitted; and
- p. The discussion of any motions that may have been submitted

## **SUBMISSIONS**

### **Delegates**

Members are entitled to be represented by two (2) delegates at the meeting, both of whom are entitled to vote. In this regard, members who will be represented by delegates are kindly requested to complete and return the attached form to the BFA on or before 5:00pm on Monday, March 2nd, 2020.

### **Nominations**

Nominations for the filling of the posts of:

1. The President
2. Senior Vice President
3. Junior Vice President
4. Senior Assistant Secretary
5. Junior Assistant Secretary
6. Treasurer
7. Assistant Treasurer
8. Five Executive Members;



are to be submitted on the approved form from the BFA, to the General Secretary of the Association on or before 5:00pm on Monday, March 2nd, 2020.

**Additions or Alterations to Statutes**

Additions or alterations to the BFA statutes are to be submitted in writing to the General Secretary of the Association on or before 5:00pm on Friday, February 28th, 2020. A proposal submitted by a Member is valid, provided it has been supported in writing by at least twenty other Members.

**Motions and Proposals**

Motions and proposals to be included on the Agenda for the Annual General Meeting are to be submitted in writing along with supporting documentation to the General Secretary of the Association on or before 5:00pm on Friday, February 28th, 2020.

Thanking you for taking note.

Yours truly

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**Edwyn Wood**

General Secretary

BARBADOS FOOTBALL ASSOCIATION

Email: [generalsecretary@barbadosfa.com](mailto:generalsecretary@barbadosfa.com)

Website: [www.barbadosfa.com](http://www.barbadosfa.com)